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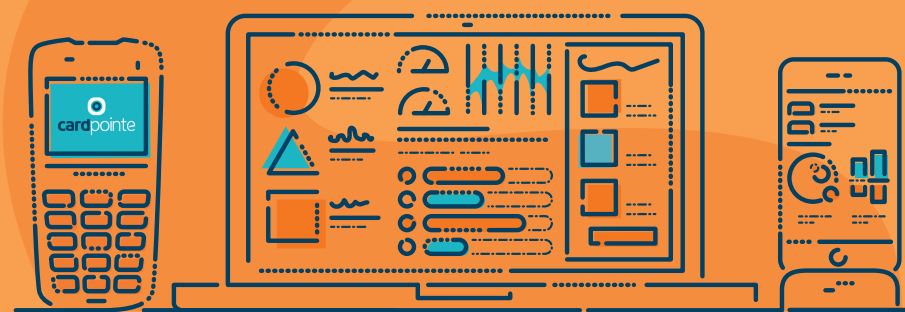


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Don't miss the best
of CardPointe.



This terminal is integrated with the CardPointe desktop and mobile app so you can easily accept and manage transactions whenever, wherever your business takes you.

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TERMINAL



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VISA



 SUPPORTS EMV & NFC

Quick Reference Guide for the CardPointe Terminal (iCT250) with **Restaurant Application.**

Your CardPointe Terminal Quick Reference Guide

Telium Series | iCT250

Sale

1. Press 1 for Sale.
2. Press 1 for Credit or press 2 for Debit (if enabled).
3. Enter the sale amount and press ENTER.
4. Enter Clerk ID (only use if Server ID is enabled) and press ENTER.
5. To confirm the amount, press F1 for Yes or F4 for No.
6. Specify a tip amount (If tip at time of sale is enabled).
 - a. Press 1 to enter a tip amount, then confirm the amount by pressing ENTER.
 - b. Press 2 to skip.
7. Swipe, dip, tap or key the customer's card number.
 - a. If tip amount specified, click F1 to Accept and F4 to Change.
8. Press F1 for Customer Copy or press F4 for No Customer Copy.

Void

1. Press 3 to void a transaction.
2. Select void; select no for pre auth by pressing F4.
3. Select a search option and press ENTER.
4. Enter information and press ENTER.
5. Confirm and press ENTER.

Reprint Receipt

1. Press 7.
2. Press 3 to reprint a receipt.
3. Press 1 to reprint the last receipt or press 2 to search for a receipt.
4. Enter Clerk ID (only use if Server ID is enabled) and press ENTER.
 - a. Select a search option and press ENTER.
 - b. Enter information and press ENTER.
 - c. Confirm and press ENTER.
5. Press 1 for Merchant Copy, press 2 for Customer Copy, or press 3 for both.

Return

1. Press 2 to return/refund a transaction.
2. Press 1 for Credit.
3. Enter Clerk ID and press ENTER.
4. Enter the refund amount and press ENTER.
5. Swipe, dip, tap or key the customer's card number.
6. When prompted to print a receipt, press F1 for Yes or press F4 for No.

Tip Adjust

1. Press 5 for tip adjust.
2. Select a search option and press ENTER.
3. Enter a tip amount and press ENTER.
4. Confirm the tip amount and press ENTER.
5. A receipt with the adjusted amount will print.

Settlement/Batch

1. Press 6 to settle transactions.
2. Press F1 to Close Batch and Deposit Funds.
3. Press F1 to print reports and F4 to not print reports.

Reports

1. Press # for the Admin Menu.
2. Press 1 for the Reports Menu.
3. Select a report option.
4. Press 1 to print the report or press 2 to display the report.

Adding a Server

1. Press # for the Admin Menu.
2. Press 2 for the Clerk Menu.
3. Select 1 to add a Clerk ID.
4. Enter a Clerk ID and press ENTER.
5. Enter a Clerk Name and press ENTER.